

ASSINGTON PARISH COUNCIL

Clerk: Jane Hatton, 8 Prospect Hill, Great Cornard, Sudbury, Suffolk CO10 0PG
Tel: 01787 468634 email: assingtonpc@yahoo.com

MEETING AND SUMMONS TO COUNCILLORS TO ATTEND CONFERENCE CALL DURING COVID-19

To be held on **Monday 18th May 2020** at 7.30pm

AGENDA FOR ANNUAL MEETING

1. **Election of Chairman** and to receive Declaration of Acceptance of Office
2. **Apologies** for absence
3. **Election of Vice Chair**
4. Receive **declarations of interests** and request for dispensation from Councillors
5. Agree **Minutes** of Assington Parish Council meeting held on 6th January and 6th April 2020
6. Appoint members to the **HR and Standards Committees**
7. Appoint **representatives to:**
 - a. Assington Village Charity
 - b. Suffolk Association of Local Councils (SALC)
8. Appoint **Councillors** to review planning applications ahead of meeting for consideration
9. To consider payment of **annual subscriptions to SALC and CAS**
10. **Public forum**
11. Update on the **Neighbourhood Plan** and to review draft plan
12. Agree actions on **Correspondence and Emails** circulated to Councillors by the Clerk
13. Agree any actions required after reviewing the **Clerk's Report**
14. Finance
 - a. From the **RFO Report** authorise payments made / to be made and note income received, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Consider requests for **Donations**
 - c. Agree **CIL Expenditure** for 2019/20
 - d. Agree **Earmarked Reserves** to be carried forward to 2020/21
15. Planning:
 - a. Consider **Planning Application DC/20/01440** - Erection of single storey front/side extension at Zareba, The Street, Assington
 - b. Status of **planning applications**
16. Review any issues raised for the Licensed Path, Footpaths and APC's Assets and agree the increase to the Permissive Path Grass Cutting to include 3&4 Woodfield
17. **Questions** to the Chair
18. Next scheduled **APC meeting** will be held on Monday 27th July 2020 at 7.30pm.

Jane M.Hatton

Jane Hatton, Clerk to Assington Parish Council

Dated: 13th May 2020

This meeting will be held by a conference call.

If any member of the public would like to attend then please contact the clerk beforehand to obtain the dial-in instructions. Contact details as above.

Members of the public can only speak during the Public Forum.

