

ASSINGTON PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND CONFERENCE CALL DURING COVID-19

To be held on **Monday 27th July 2020** at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 14th July 2019
4. To consider the appointment of Mr White as **Internal Auditor**
5. County and District Councillor reports and **public forum**
6. Update on the **Neighbourhood Plan**
7. Agree actions on **correspondence and emails circulated** to councillors by the Clerk
8. Agree any actions required after reviewing the **Clerk's Report**
9. Finance
 - a. To consider the **Internal Auditor's Report** for year ending 31st March 2020
 - b. To approve sections 1 and 2 of **Annual Return** and **Certificate of Exemption**
 - c. From the **RFO Report** authorise payments made / to be made and note income received since the September meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - d. Councillors to note the increase to the Clerks the clerks **Homeworking Allowance** from 1st April 2020 and payment of additional hours worked by the clerk for the year to the 31st March 2020
10. Planning
 - a. Consider **Outline Planning Application Appeal - APP/D3505/W/20/3250773** - Erection of up to 19 dwellings at Lane East of The Barn At Assington, The Street, Assington
 - b. Status of **Planning Applications**
11. To review the APC **Document Retention Policy**
12. Consider plans to '**Walk the Parish**' to review APC assets
13. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets**
14. Consider Councillor's requiring SALC's **Councillor Training**
15. Agree **Traffic Speed Reduction Plan**
16. Agree to support '**Quiet Lanes Suffolk**'
17. **Questions** to the Chair
18. Next scheduled **APC meeting** will be held on Monday 28th September 2020 at 7.30pm.

Signed *Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 22nd July 2020