

**Agenda Item 2      Councillor Dispensation**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

**Agenda item 4      HR and Standards Committees**

At the Parish Council meeting in May 2020 Cllrs Stacey was appointed as a member of the HR Committee and the second Councillor would be appointed at the next meeting. Councillors to be appointed as members of the Standards Committee.

**Agenda Item 5      Assington Village Charity Representatives of outside bodies**

In 2019/20 Cllr Symons was appointed as representative to Assington Village Charity and it was agreed at the Parish Council meeting in May, that the appointment for 2020/21 would be discussed at the next meeting.

**Agenda Item 8      Routine Correspondence**

If there is an email that I have circulated which is not included on the agenda or below and you consider it should be discussed, please raise the item at this point.

- a. Email from Sarah Frost regarding the reports received about concerns of noise and working hours at Assington Autos.
- b. Email from John Mawdsley BDC regarding the planning survey
- c. Email from resident regarding the possible new development
- d. Email from resident regarding the commercial dog walking in The Thicks
- e. Email from Cllr Symonds advising that the new footpaths wardens for Assington are Paul and Cynthia Hollingsworth and the website updated accordingly.

**Agenda Item 13      Clerks Report**

Minute	Action	Status	Done
	Minutes placed on website / sent to parish magazine / Lee and James		<input checked="" type="checkbox"/>
	Planning Comments sent to BDC		<input checked="" type="checkbox"/>
	Cheques sent to suppliers.		<input checked="" type="checkbox"/>
20/021 b	Clerk to contact Paul Gant SCC Highways as a response had not been received following the meeting with Cllrs on the 3rd December	Awaiting response	<input checked="" type="checkbox"/>
20/048 c	Clerk to response to the Environmental Agency to find out the situation regarding the Noise Management Plan	Response received	<input checked="" type="checkbox"/>
20/050 b	Clerk to arrange cheques for donations	Awaiting the return of audit and cheque book from Mr White	<input type="checkbox"/>
20/050 c	Cllr Jordan to draft letter to CCllr James Finch regarding no response from Suffolk Highways		<input type="checkbox"/>
20/050 c	Clerk to find out in what period of time does the CIL monies have to be spent	Response received	<input checked="" type="checkbox"/>
20/052 b	Clerk to confirm with David Gotts that the new quote for the additional work to cut the hedge outside 3 and 4 Woodlands was agreed		<input checked="" type="checkbox"/>
	<b>Clerks Hours</b>		
	1st April 2019 to 31st March 2020 : 335 hrs worked /260 hrs pd 1st April 2020 to 30th June 2020: 69hrs worked/60 hrs pd		
	<b>Calendar Reminder</b>		
	Shoulder of Mutton AVC renewal due 19th August 2024		

**Agenda Item 10b      Status of planning applications**

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
16/03/20	DC/20/01139	Erection of grain store, concrete pad and alterations to existing field access at site fronting south west of A134 formerly part of Braes Farm, Newton Green		Supported	Granted (no notification received from BDC)
31/03/20	DC/20/01307	Change of use and conversion of barn into 1 dwelling at Shamrock Farm, Marshalls Farm, Assington	20/033	Objected	
31/03/20	DC/20/01308	Works to facilitate conversion of barn into 1 dwelling at Shamrock Farm, Marshalls Farm, Assington	20/033	Objected	
14/04/20	DC/20/01440	Erection of single storey front/side extension at Zareba, The Street, Assington	20/051a	Supported	

**Agenda Item 11      Recommended changes to the Standing Orders**

Below are the amendments, we recommend that councils include these amendments at their next review of standing orders.

**Section 18 – Financial controls and Procurement (parts f and g)**

*f) A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £189,330 for a public service or supply contract or in excess of £4,733,252 for a public works contract (or other thresholds determined by the European Commission every two years and published in the Official Journal of the European Union (OJEU)) shall comply with the relevant procurement procedures and other requirements in the Public Contracts Regulations 2015 which include advertising the contract opportunity on the Contracts Finder website and in OJEU.*

*g) A public contract in connection with the supply of gas, heat, electricity, drinking water, transport services, or postal services to the public; or the provision of a port or airport; or the exploration for or extraction of gas, oil or solid fuel with an estimated value in excess of £378,660 for a supply, services or design contract; or in excess of £4,733,252 for a works contract; or £663,540 for a social and other specific services contract (or other thresholds determined by the European Commission every two years and published in OJEU) shall comply with the relevant procurement procedures and other requirements in the Utilities Contracts Regulations 2016.*

**Recommended changes to the Financial Regulations**

**Section 11 – Contracts**

The footnotes should now read

- a. For public supply and public service contracts £189,330
- b. For public works contracts £4,733,252