

# Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –  
Telephone: 01449674727 Email: [assingtonpc@yahoo.com](mailto:assingtonpc@yahoo.com)

## Associated Papers for the meeting on 29<sup>th</sup> September 2025

### Agenda item

**1 Apologies for absence**

**2 Declarations of interest**

**Councillors** If you have a pecuniary interest in any item on the agenda will you please notify the Clerk in advance of the meeting or declare it at this point.

**3 Agree minutes of previous meeting, please provide any amendments prior to the meeting**

**4 County and District Councillor report**

Current news from both BDC and SCC can be found via the following links:

[News » Babergh Mid Suffolk](#), [Council news - Suffolk County Council](#)

**5 Planning**

- i. [DC/25/03891](#) The Old Post Office The Street Assington Sudbury Suffolk CO10 5LJ Application for Listed Building Consent
- ii. [DC/25/03890](#) The Old Post Office The Street Assington Sudbury Suffolk CO10 5LJ Householder Application - Erection of an outbuilding with Glazed Link to existing House, and to provide ancillary accommodation; and Insertion of cast metal Conservation Rooflight to Study
- iii. [DC/25/04216](#) 5 Woodfield The Street Assington Sudbury Suffolk CO10 5LN, Discharge of Conditions Application for DC/25/02981
- iv. [SCC/0122/25/DoR](#) National Grid Bramford to Twinstead construction traffic management plan

### Status of Planning applications

BDC Ref	Application	BDC Response
DC/25/03140	Braes Farm Further Street Assington CO10 5LE Application	Refused
DC/25/02981	5 Woodfield The Street Assington Sudbury Suffolk CO10 5LN	Granted
DC/25/02952	The Nook The Street Assington Sudbury Suffolk CO10 5LW	Granted
DC/25/02903	Cotton Wood Barracks Road Assington Sudbury Suffolk CO10	Granted
DC/25/03140	Braes Farm Further Street Assington CO10 5LE Application to	Refused
DC/25/03224	Aisling House The Street Assington CO10 5LW	Granted
DC/25/04216	Woodfield The Street Assington Sudbury Suffolk CO10 5LN,	Awaiting decision
DC/25/03296	Land East Of Meadow Way Assington Suffolk, Erection of 6	Awaiting Decision
DC/25/03891	The Old Post Office The Street Assington Sudbury Suffolk	Awaiting Decision
DC/25/03890	The Old Post Office The Street Assington Sudbury Suffolk	Awaiting Decision

**6**

To agree action (if any) on correspondence

**Routine Correspondence.**

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There has been a variety of correspondence including:

News letters re

- Village Halls and community buildings – requests for hall hire
- Dedham Vale and Stour Valley news
- AONB/National Landscapes

- SALC updates
- Bramford to Twinstead various commencement of scheme, road closure postcard
- Local Government reorganisation
- 

**7 Clerk's report**

Actions from previous meeting

**8 Finance Report**

- a. From the RFO report authorise payments made/to be made and note income received since last meeting, to confirm pre approval of payments to Anglian Water (WAVE) to a maximum of £100 for allotments and to £400 Hartley's for cutting footpaths and providing additional pre agreed services.

Review reconciliation of accounts against bank statements and the statement of accounts vs Budget.

**Payments to be made**

£730.78 Clerk Salary

£94.14 HMRC Employment costs

£134.20 Clerk expenses WFHA and Mileage

£49.00 Community Action Suffolk, - website costs new domain and email.

£330.00 Hartley Garden Services Footpaths

£264 Zurich Municipal renewal of insurance

£1195.20 Babergh District Council dog and litter bins

£167.20 Anglian Water/WAVE allotment water bill

**Payments paid since the last meeting**

£12.00 bank charges

£47.00 ICO Information Commissioner's Office – data protection registration by direct debit

**Income Received** since previous meeting

£4,800 Precept

<b>Bank Reconciliation to Date</b>				
	<b>2024 - 25</b>		<b>2025 - 26</b>	
<b>Income</b>				
<b>Balance Brought Forward from year end accounts</b>	<b>TBC</b>	<b>£88,874.16</b>		<b>£91,257.18</b>
	<b>Budget</b>	<b>Year End</b>	<b>Budget</b>	<b>YTD</b>
Grants P3 grass cutting	400.00	385.68	400.00	0.00
Grants other	0.00	0.00	0.00	0.00
Bank Interest	2,000.00	2,427.01	2,000.00	565.60
Other = Donations, rebanked cheques Jubilee and Allot	360.00	360.00	360.00	360.00
CIL	0.00	1,599.50	0.00	4,589.04
Precept	10,000.00	10,000.00	9,600.00	9,600.00
VAT Repayment	0.00	1,154.19	0.00	0
<b>Total Income</b>	<b>12,760.00</b>	<b>£15,926.38</b>	<b>£12,360.00</b>	<b>£15,114.64</b>
<b>Expenditure</b>	s exclude VAT where paid as it is reclaimed, and is shown as VA			
Staff Costs, salaries, HMRC	5,000.00	3,612.90	5,000.00	2,180.42
Admin	300.00	300.19	300.00	204.20
Subscriptions	294.00	282.69	294.00	284.30
Donations	1,100.00		1,100.00	0.00
Street Lighting	900.00	0.00	900.00	0.00
CIL	300.00	7,765.75	30,000.00	0.00
Insurance	460.00	264.00	300.00	0.00
Audit	1,200.00	170.00	460.00	170.00
Grass Cutting (P3 Scheme)	300.00		1,200.00	825.00
Licensed Footpaths	150.00		300.00	0.00
Cut Allotments and Wildlife Area	500.00		150.00	5.00
Contingency	1,400.00	0.00	500.00	
Maintenance	200.00		1,400.00	940.20
Water and associated costs Allotments / Conservation	65.00	0.00	200.00	5.91
Neighbourhood Plan		0.00	0.00	
Bank charges		71.40	65.00	30.00
VAT Paid		£1,076.43	0.00	357.54
<b>Total Expenditure</b>	<b>£9,595.00</b>	<b>£13,543.36</b>	<b>£42,169.00</b>	<b>£5,002.57</b>
<b>Totals BF+ Income - Expenditure</b>		<b>£91,257.18</b>	<b>£84,338.00</b>	<b>£101,369.25</b>
<b>Unity Trust Current Account</b>	<b>31 March 2025</b>	<b>£4,922.97</b>	<b>22 July 2025</b>	<b>£396.10</b>
<b>Unity Trust Deposit Account</b>	<b>31 March 2025</b>	<b>£85,732.05</b>	<b>22 July 2025</b>	<b>£100,973.15</b>
			<b>Total held in bank</b>	<b>£101,369.25</b>

20485977 • **Current T1**

£ 396.10

Available: £ 396.10

20485980 • **Instant Access**

£ 100,973.15

Available: £ 100,973.15

<b>CIL Budget</b>			
<b>2021/22</b>	<b>2022 / 23</b>	<b>2023 / 24</b>	<b>2024 / 25</b>
<b>Full year</b>	<b>Full year</b>	<b>Start of year</b>	<b>YTD</b>

<b>Total CIL expenditure</b>	<b>£10,864.70</b>	<b>22,786.73</b>	<b>9,136.45</b>	<b>£6.00</b>
<b>Net retained CIL</b>	<b>£64,446.57</b>	<b>£62,354.55</b>	<b>£62,119.41</b>	<b>£66,702.45</b>
<b>Earmarked CIL donation toward scullery</b>				
<b>Earmarked CIL toward Neighbourhood Plan</b>				

- 9 Licenced paths, footpaths and assets**  
A number of issues were reported following the previous meeting which appear from the lack of reports to have been addressed.
- 10 Neighbourhood Plan review**  
Update to be provided at the meeting
- 11 Shoulder of Mutton**  
Update to be provided at the meeting
- 12** Update on the footpath from the farm shop to the village hall  
To be provided at the meeting
- 13 Questions to Chair**  
Additional councillors.

**Time date and place of next meeting**, 24 November, 7pm in Assington Village Hall

**End of Associated Papers**