

# Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –

Telephone: 01449674727 Email: [assingtonpc@yahoo.com](mailto:assingtonpc@yahoo.com)

## PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND ASSINGTON VILLAGE HALL on Monday 23rd May 2022 at 7.30pm

1. **Election of Chairman** and to receive Declaration of Acceptance of Office
2. Apologies for absence
3. **Election of Vice Chairman**
4. Receive **declarations of interests** and request for dispensation from Councillors
5. **Agree minutes** of Parish Council meeting held on 28<sup>th</sup> March 2022
6. To appoint members to the **HR, Finance and Standards committees**
7. To **appoint representatives** to
  - a. Assington Village Charity
  - b. Suffolk Association of Local Councils (SALC)
8. **Appointment of Councillors** to review planning applications ahead of meeting
9. To consider the appointment of **Mr White as Internal Auditor**
10. County and District Councillor reports and public forum
11. Agree any action required on **emails circulated** to councillors since the last Parish Council meeting.
12. Agree any action required after reviewing the **Clerk's Report**
13. Finance
  - a. To consider the **Internal Auditor's Report as at 31<sup>st</sup> March 2016** and agree actions on any matters arising
  - b. To approve the **Bank Reconciliation and the Receipts and Payments Account** for the year ending 31st March 2016
  - c. To approve **Section 1 of the Annual Return** for the year ending 31st March 2022
  - d. To approve **Section 2 of the Annual Return** for the year ending 31st March 2022
  - e. To approve the explanation of the **quantified significant variances** in relation to Section 2 of the Annual Return
  - f. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - g. Consider a **donation to**
    - i. **the Churchyard Maintenance Fund.**
    - ii. **Assington Village Charity**
14. Planning
  - a. There are no new planning applications to consider
  - b. Consider any planning application received **since the agenda was posted**
  - c. **Status of planning applications** previously reviewed by Parish Council.
15. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets** including the maintenance of the allotments and conservation area
16. Highways update
17. Quiet Lanes Suffolk
18. Queen's Platinum Jubilee Celebrations
19. Light Pollution
20. **Questions to the Chair**
21. Next scheduled meeting will be held on **Monday 25<sup>th</sup> July 2016** starting at 7.30pm

Members of the public may speak for a maximum of three minutes during the Public Forum

Signed *Christine A Hargan*

Clerk to Assington Parish Council

Dated: 18<sup>th</sup> May 2022

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